



MINUTES of the Meeting of the
CHILTERN & WYCOMBE JOINT WASTE COLLECTION COMMITTEE
held on **25 JUNE 2015**
at **CHILTERN DISTRICT COUNCIL**

PRESENT:

Councillor J Teesdale (Wycombe District Council) - Chairman
" M R Smith (Chiltern District Council) - Vice Chairman

Councillors: W Mallen (Wycombe District Council) and C M Jones (Chiltern District Council)

Officers: K Eastman (CDC & WDC Senior Waste Officer), C Hughes (WDC), C Marchant (CDC & SBDC), S Markham (CDC), R Prance (CDC & SBDC), B Smith (CDC & SBDC) and I Westgate (WDC), Nisar Visram (WDC), Jake Bacchus (WDC)

1 ELECTION OF CHAIRMAN

It was proposed by Councillor M Smith, and seconded by Councillor C Jones, and

RESOLVED –

That Councillor J Teesdale be elected Chairman of the Chiltern & Wycombe Joint Waste Collection Committee for the remainder of the Municipal Year.

2 APPOINTMENT OF VICE-CHAIRMAN

It was proposed by Councillor J Teesdale, and seconded by Councillor C Jones, and

RESOLVED –

That Councillor M Smith be appointed Vice-Chairman of the Chiltern & Wycombe Joint Waste Collection Committee for the remainder of the Municipal Year.

3 MINUTES

The Minutes of the meeting held on 20 March 2015 were agreed as a correct record and signed by the Chairman.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 PROGRAMME HIGHLIGHT REPORT

The Joint Committee considered the programme highlight report which provided an update on the: tasks, milestones and outcomes, current year's budget, key targets, variances, Serco accident reports and key risks.

An updated Collection Point Policy was circulated at the meeting. This was agreed subject to minor amendments. It was suggested that the updated Policy be promoted, and published on the Council websites, along with pictures to help make it clearer to residents.

There was a discussion regarding the proposed waste collections during the Christmas period. Discussions were taking place with Bucks County Council. It was felt that resuming collections on the Monday, rather than the Saturday, after Christmas was preferable. This would need to be publicised. Leaflets would be distributed to residents in October/November.

In response to a question from the Chairman it was advised that changes had been made to resolve the issues experienced with clinical waste collections. The collection of sharp waste objects would be looked at as part of the review of waste policies.

A graph showing reported missed collections for 2015/16, circulated at the meeting, was noted. This would need to be monitored as high call volumes may result in increased costs for the WDC call centre contract.

RESOLVED –

- 1. That the report be noted.**
- 2. That the updated Collection Point Policy be agreed, subject to minor amendments.**

6 2014/15 PROVISIONAL WASTE PERFORMANCE DATA

The Joint Committee received a report showing the provisional quarter 4, and full year 2014/15, data for the joint waste service. It was suggested the positive recycling performance be promoted to residents on the website, through a press release. Any leaflets needed to be clear and use graphics to make messages easier to understand.

RESOLVED –

That the provisional performance for 2014/15 be noted.

7 DATES OF FUTURE MEETINGS

The 16 July meeting was cancelled.

The 10 September meeting was moved to 27 August at WDC.

The 5 November meeting would be held at CDC.

8 EXCLUSION OF THE PUBLIC:

RESOLVED –

That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item(s) of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

Note: the relevant paragraph number and description is indicated under the Minute heading.

9 2015/16 WASTE PROJECT UPDATE

This item was deferred to another meeting.

10 JOINT WASTE CONTRACT WITH SERCO LIMITED

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Paragraph 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

The Joint Committee received a report providing an update on the approach received from Serco in relation to its plans for a corporate restructuring.

RESOLVED –

That the report be noted.

11 CONTRACT NOTICE OF CHANGE & SERCO WORKSHOP OPTIONS UPDATE

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Paragraph 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

The Joint Committee received a report providing an update on the situation regarding the Contractor Notice of Change (CCN); and, list of financial savings proposals received from Serco. Members also considered the revised Key Operating Targets (KOTs) contained in the Contract.

Following a discussion the Joint Committee then

RESOLVED –

- 1. That the report be noted.**
- 2. That Serco's financial savings plan be agreed.**
- 3. That the revised Key Operating Targets, once agreed by Serco, take effect from 1 April 2014. Any default payments relating to the current financial year will be implemented with effect from 1 April 2015 on an on-going monthly basis.**
- 4. That Serco be advised of the potential level of default payments that had accrued for 2013/14 and 2014/15.**

The meeting ended at 11.40 am